

As part of the application process, the University requires applicants to indicate their residency status for fee

The University will accept scanned or photocopied documents during the application process and these copies should be of sufficient quality. All applicants must be able to provide original documents upon request and not being able to provide such documents could result in the withdrawal of an offer or termination of a student from studying at the University.

The University will also accept the secure online verification of qualifications either with the awarding body, or via a third party, such as UCAS. In these instances, documents are not required from the applicant. The exceptions to this include some English qualifications (for example IELTS) which can be verified online using unique score codes. The University will accept the unique code to verify a test score as part of the application process but will require a copy of the certificate to match the code, score and photograph prior to enrolment. All qualifications completed and certified under an alternative name to the applicant's details as stipulated on the application form will need to be supported with documentation to demonstrate a legal name change (e.g. marriage certificate). Applicants are advised to use their full legal name during the application process.

Where an applicant submits documents in any other language than English, the applicant, at their own cost, must

9 Discontinued/Changed Programmes

Academic Policy Statement APS 28: Making Changes to Published Programme Related Information available at

11 Additional Procedures

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